



University of  
Reading

VENUE READING

HOSPITALITY



**DELIVER  
TO YOU  
SET MENUS**

# DELIVER TO YOU SET MENU

These set menus are available for Internal customers paying by project code only. They have been designed to offer best value while still ensuring choice and quality of service.

## Breakfast Set Menu (5 portions) £25.50

**Total saving £3.00 – Per portion £0.60**

Fair trade freshly brewed coffee  
with a selection of teas

Freshly baked mini Danish pastry x 2

Strawberry, Yoghurt & Granola pot

## Set Menu 1 (Meat or Vegetarian) (6 portions) £21.50

**Total saving £3.40 – Per portion £0.57**

Simple meat sandwich platter

Chicken Sweetcorn Mayo / Chicken Bacon Mayo / Ham /  
Chicken Mayo / Ham & Tomato / Coronation Chicken

Or

Simple vegetarian sandwich platter

Cheese & Onion / Egg Mayonnaise / Cheese & Tomato / Just  
Cheese / Cheese & Pickle / Hummus & Carrot

With

Hand cooked crisps

Whole fruit platter

Orange Juice 1 litre

Apple Juice 1 litre

## Set Menu 2 (Meat or Vegetarian) (4 portions) £28.50

**Total saving £3.05 – Per portion £0.76**

Mixed wrap platter

Real Fajita / Chicken & Bacon Caesar / Falafel & Cous Cous /  
Harissa Chicken

Or

Vegetarian wrap platter

Cheese & Coleslaw / Mozzarella & Pesto / Egg &  
Spinach / Falafel & Cous Cous

With

Mexican Style Turtle Bean & Quinoa Salad (V, VG, DF)

Bulgur wheat & quinoa with red kidney beans, black  
turtle beans, sweetcorn, grilled red peppers & jalapeno  
chillies

Tortilla chips with Salsa

Orange Juice 1 litre

## Set Menu 3 (Meat or Vegetarian) (4 portions) £30.00

**Total saving £4.00 – Per portion £1.00**

Meat baguette platter

Coronation chicken / Chicken sweetcorn / Ham salad /  
Tuna Sweetcorn

Chicken yakitori x2

Mini duck & hoisin rolls with hoisin dip x2 (DF)

Or

Vegetarian baguette platter

Egg Mayo Salad / Cheese & Spring Onion / Cream  
Cheese & Pepper / Mature Cheddar & Caramelised  
Onion

Falafel bites with mint & yoghurt dip x2 (V, GF)

Vegetable dim sum with hoisin dip x2 (V, DF)

With

Assorted cake selection (V)

Bottled water 1.5 litre – still

## Pizza Set Menu (6 portions) £30.00

**Total saving £4.00 – Per portion £0.67**

Stuffed Crust Four Cheese Pizza x 1 (V)

Stuffed Crust Pepperoni Pizza x 1

Piri Piri chicken sticks x 2 (DF)

Bottled water 1.5 litre – still

Bottled water 1.5 litre – sparkling

## Useful Information

Items will be delivered in disposable  
packaging/boxes. The price includes  
disposable plates, cutlery and napkins.

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All prices quoted per portion unless otherwise stated.

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Minimum spend of £15 per delivery

# MAKE IT HAPPEN

## Booking information

Standard delivery times are between 8.00am – 5.00pm, Monday to Friday.

Any deliveries outside of the Whiteknights and London Road Campuses will require

Two delivery slots due to distance. There is a minimum delivery charge of £15.00 per 20-minute delivery slot. Any bookings below this value will be brought up to this minimum charge. An additional charge may apply to deliveries that are made outside of the University campuses.

We must receive all bookings and final numbers at least 48 working hours before the start date of your event. All bookings need to be confirmed with an internal charge and account code, or a purchase order number or a signed booking contract.

## Cancelling a booking

In the event of a full or partial cancellation within 48 working hours of the delivery, the full catering charge will be incurred.

## Out of hours'/weekend bookings

For out-of-hours or weekend hospitality services and deliveries we must receive bookings at least seven working days in advance.

Additional delivery charges will apply.

## Online Ordering

All Internal catering bookings should be made via our online portal or online forms. The only exception is weekend/out-of-hours deliveries.

To book any catering out of hours please contact the team on Ex 8427 or [hospitality@venuereading.com](mailto:hospitality@venuereading.com)

## Bulk orders

These items are supplied as a drop and go service. No glasses/disposables will be supplied with them. Available Monday to Friday, and will be delivered on the date requested between 8:00am and 5:00pm.

Please see our full terms and conditions on [our website](#).

## Dietary Information Key:

V – Vegetarian

VG – Vegan

DF – Dairy Free